



Olga Primary School

Acceptable Use Policy [AUP]

Parents/Carers

Policy Date: September 2024
Review Date: September 2025

Introduction - What is an AUP?

We ask all children and adults involved in the life of Olga Primary School to sign an Acceptable Use Policy (AUP) to outline how we expect them to behave when they are online, and/or using School networks, connections, internet connectivity and devices, cloud platforms and social media (both when on School site and outside of School).

Your child has also signed an AUP which is available on the e-Safety section of our website here: <https://www.olga.towerhamlets.sch.uk/curriculum/online-safety/>

We tell your children that they should not behave any differently when they are out of School or using their own device or home network. What we tell pupils about behaviour and respect applies to all members of the School community, whether they are at home or School:

“Treat yourself and others with respect at all times; treat people in the same way when you are online or on a device as you would face to face.”

1. Where Can I Find Out More?

You can read Olga Primary School’s full Online Safety Policy <https://www.olga.towerhamlets.sch.uk/curriculum/online-safety/> for more detail on our approach to online safety and links to other relevant policies (e.g. Safeguarding Policy, Behaviour Policy, etc).

If you have any questions about this AUP or our approach to online safety, please contact:

keith@olga.towerhamlets.sch.uk

2. What Am I Agreeing To?

- 2.1. I understand that Olga Primary School uses technology as part of the daily life of the School when it is appropriate to support teaching & learning and the smooth running of the School, and to help prepare the children and young people in our care for their future lives.
- 2.2. I understand that the School takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials, including behaviour policies and agreements, physical and technical monitoring, education and support and web filtering. However, the School cannot be held responsible for the nature and content of materials accessed through the internet and mobile technologies, which can sometimes be upsetting.
- 2.3. I understand that internet and device use in School, and use of School owned devices, networks and cloud platforms out of School may be subject to filtering and monitoring. These should be used in the same manner as when in School, **including during any remote learning periods.**

- 2.4. I will promote positive online safety and model safe, responsible and positive behaviours in my own use of technology, including on social media: not sharing other's images or details without permission and refraining from posting negative, threatening or violent comments about others, including the School staff, volunteers, governors, contractors, pupils or other parents/carers.
- 2.5. The impact of social media use is often felt strongly in Schools, which is why we expect certain behaviours from pupils when using social media. I will support the School's Social Media Policy and not encourage my child to join any platform where they are below the minimum age.
- 2.6. I will follow the School's digital images and video Policy, which outlines when I can capture and/or share images/videos. I will not share images of other people's children on social media and understand that there may be cultural or legal reasons why this would be inappropriate or even dangerous. The School sometimes uses images/video of my child for internal purposes such as recording attainment, but it will only do so publicly if I have given my consent on the relevant form.
- 2.7. I understand that for my child to grow up safe online, s/he will need positive input from School and home, so I will talk to my child about online safety.
- 2.8. I understand that my child needs a safe and appropriate place to do remote learning if School or bubbles are closed (similar to regular online homework). When on any video calls with School, it would be better not to be in a bedroom but where this is unavoidable, my child will be fully dressed and not in bed, and the camera angle will point away from beds/bedding/personal information etc. Where it is possible to blur or change the background, I will help my child to do so.
- 2.9. If my child has online tuition for catchup after lockdown or in general, I will undertake necessary checks where I have arranged this privately to ensure they are registered/safe and reliable, and for any tuition remain in the room where possible, and ensure my child knows that tutors should not arrange new sessions or online chats directly with them.
- 2.10. I understand that whilst home networks are much less secure than School ones, I can apply child safety settings to my home internet. Internet Matters provides guides to help parents do this easily for all the main internet service providers in the UK. There are also child-safe search engines e.g. [swiggle.org.uk](https://www.swiggle.org.uk) and YouTube Kids is an alternative to YouTube with age appropriate content.
- 2.11. I understand that it can be hard to stop using technology sometimes, and I will talk about this to my children, and refer to the principles of the Digital 5 A Day: childrenscommissioner.gov.uk/our-work/digital/5-a-day/
- 2.12. I understand and support the commitments made by my child in the Acceptable Use Policy (AUP) which s/he has signed, and which can be seen here

<https://www.olga.towerhamlets.sch.uk/curriculum/online-safety/> and I understand that s/he will be subject to sanctions if s/he does not follow these rules.

- 2.13. I can find out more about online safety at Olga Primary School by reading the full Online Safety Policy here: <https://www.olga.towerhamlets.sch.uk/curriculum/online-safety/>
- 2.14. I can talk to my child's class teacher or keith@olga.towerhamlets.sch.uk if I have any concerns about my child/ren's use of technology, or about that of others in the community, or if I have questions about online safety or technology use in School.
- 2.15. I understand that I must leave my phone in my pocket and on silent when I am on the School site. Staff will give permission before taking any photos, e.g. of displays in corridors or classrooms, and avoid capturing other children.
- 2.16. If given permission by the School I may video my child's performance (for example a play or show). I understand that I may not share this video on social media or in any other way with people not directly connected to my family, as permission has not been given to me by the parents of other children in the video to do so.
- 2.17. I understand that children are not allowed to have mobile phones on their person or smart watches whilst in School. We ban all smart watches as we do not have the capacity to check the functions of individual smart watches - this includes "fitbit" style watches as some have cameras and Internet capabilities.
- 2.18. I understand that the age of legal (criminal) responsibility is 10 and that children from Y4-6 are informed about what this means in an age appropriate way in assemblies and Online Safety lessons.

I have read and understood this Acceptable Use Agreement.

Signature:	
Name: (Parent/Carer/Guardian)	
Parent/Carer/Guardian of:	
Date:	